

EUPADRA Academic regulations

I. Structure of the program

EUPADRA is a 18 months 90 ECTS Joint Master programme. It is offered by three consortium partners: LUISS Guido Carli University (Rome, Italy), Madrid Complutense (Madrid, Spain) and the Institute of Advanced Legal studies (London, UK).

EUPADRA encompasses the following components:

- Core courses;
- Visiting professors' seminars;
- Guest professional seminar series;
- Internship and Project Work;
- Final Master's thesis

Students mobility is articulated in three teaching modules:

| Modules | Track name and focus |
|-----------------------------|---|
| 1. Rome – LUISS Guido Carli | The shape of Parliaments in European constitutional democracies |
| 2. Madrid – Complutense | Parliamentary procedures |
| 3. London – IALS | Parliamentary Legislative drafting |

The Programme is thus composed of 3 consecutive modules: the participants start their studies at LUISS Guido Carli and attend the second module at Madrid Complutense and the third module at IALS, as indicated in the programme curriculum. Students complete the Joint Master with an Internship, a Project Work and a final Master's thesis. Each module includes a Guest Professional Seminar Series.

II. Core courses

All students take these core courses:

| | |
|--|---|
| <p>Module 1 Rome – LUISS Guido Carli The “shape” of Parliaments in European constitutional democracies (30 ECTS)</p> | <ol style="list-style-type: none"> 1. History of Parliaments and representative democracy (6 ECTS) 2. Organisation of Parliaments and sources of law (6 ECTS) 3. The Europeanization of National Parliaments and the Euro-national parliamentary system (6 ECTS) 4. The European Parliament in the “Composite” European Constitution (6 ECTS) 5. Sub-national Parliaments (6 ECTS) |
| <p>Module 2 Madrid – Complutense University Parliamentary procedures (30 ECTS)</p> | <ol style="list-style-type: none"> 1. Re-inventing legislative process (6 ECTS) 2. EU legislative procedure (6 ECTS) 3. The function of parliamentary control (6 ECTS) 4. Parliamentary budget process and economic governance (6 ECTS) 5. Principles of free and fair elections, system of appeal and electoral review (6 ECTS) |
| <p>Module 3 London – IALS Parliamentary Legislative drafting (20 ECTS)</p> | <ol style="list-style-type: none"> 1. Legislative Drafting (10 ECTS) 2. Comparative Legislative Studies (10 ECTS) |

III. Visiting professors’ seminars

Each module includes further seminars held by visiting professor. Seminars are obligatory for students and are full part of the EUPADRA programme.

The assessment of these seminars takes place within the core courses they are linked with.

Each institution defines the content coherence with its respective courses.

IV. Guest Professional Seminar Series

Each module includes a compulsory Guest Professional Seminar Series, with the involvement of experts who, after having analysed the curricula of the students, are invited to present their career and professional path to participants in order to provide mentorship and guidance.

At the beginning of the first module, a special guest professional seminar offers to students an overview of the EU projects and the educational or training mobility opportunities.

V. Internship and Project work

EUPADRA Management Committee – in light of the recommendations of the Career Development Committee – provides all students enrolled with an internship (1 to 3 months), selected according to their aptitudes and interests.

During the Internship period, students – under the guidance of an Internship Supervisor appointed by the Scientific Committee – write a Project Work (4.000 words), which analyses and proposes solutions to a real problem connected with their work experience.

Students coming from a Public Administration or fully employed in a private company can renounce to the internship, motivating their choice and substituting it with an Executive Project Work (6.000 words). The topic is identified by an Executive Project Work Supervisor appointed by the Scientific Committee among the members of the Career Development Committee or among the experts involved in the Guest Professional Seminar Series.

The Internship Supervisor and the Executive Project Work Supervisor shall transmit to the Scientific Committee an evaluation concerning the appropriateness of the work.

VI. Master's Thesis

In order to complete the thesis requirement, students also need to pass a Master's Thesis defense, which will take place in Madrid in the month of March following the thesis submission.

The final Master's Thesis (10 ECTS) is a 10.000-word-long paper in English language (including all references, footnotes, bibliography, appendices and abstract) delivered by 31st December of the year following the year of enrolment. It has to be the result of an individual and original scientific work.

In accordance with the Annex 2 of the Consortium Agreement, the Master's Thesis is supervised by an Academic Supervisor from one of the three Full Partners plus a Co-Supervisor from one of the Academic Associated Partners and a Committee composed of representatives of the 3 Full Partners, including the Supervisor, plus one external examiner picked from another Associated Partners and not involved in the co-supervision.

Students shall defend their Master's thesis in front of the Dissertation Committee and the members of the Dissertation Committee can participate at the Master's Thesis defense also via skype.

The delivery in due time and the sufficient grade assigned to the Thesis are to be considered as prerequisite to be awarded the Joint Degree.

VII. Attendance

Students must attend a minimum of 75% of the lessons and compulsory seminars of each module. Attendance rate might be compensated with the participation to seminars or academic activities upon the indication of the academic staff.

VIII. Assessment criteria and grading scale

The assessment criteria for a course are determined by the institution that offers the course and they are made available within the corresponding syllabus.

The form of assessment can include short papers, class presentations, written or oral exam.

The active and informed participation may contribute of the final grade.
The language of assessment is English.

Grading scale

EUPADRA uses the following grading scale:

| LUISS | MADRID | IALS | Letter Grade | Grade Point Value | Description |
|-----------|--------|---------|--------------|-------------------|--------------|
| 30 e lode | 9-10 | 85-100% | A+ | 4.3 | Excellent |
| 30 e lode | 9-10 | 75-84% | A | 4.0 | Excellent |
| 30 | 9-10 | 70-74% | A- | 3.7 | Excellent |
| 29 | 7-8,9 | 60-69% | B+ | 3.3 | Good |
| 28 | 7-8,9 | 60-69% | B | 3.0 | Good |
| 27 | 7-8,9 | 60-69% | B- | 2.7 | Good |
| 26 | 5-6,9 | 50-59% | C+ | 2.3 | Satisfactory |
| 25 | 5-6,9 | 50-59% | C | 2.0 | Satisfactory |
| 24 | 5-6,9 | 50-59% | C- | 1.7 | Satisfactory |
| 23 | 5-6,9 | 50-59% | D+ | 1.3 | Marginal |
| 22 | 5-6,9 | 50-59% | D | 1.0 | Marginal |
| 21 - 18 | 5-6,9 | 50-59% | D- | 0.7 | Marginal |
| < 18 | <5 | 0-49% | F | 00 | Failing |

According to the LUISS scale, the final graduation mark is given on the basis of 110 points. The maximum graduation mark is 110 cum laude. The honours (con lode) is not guaranteed or given automatically but it is awarded by the Dissertation Committee if the base mark is high and the dissertation is very good.

The procedure for calculating this mark is the following. First, the student's average grade – expressed in the LUISS scale – is multiplied by 11 and divided by 3 to obtain a base mark. Then, the points awarded for the dissertation are added to the base mark. Moreover, the Dissertation Committee identifies the corresponding finale graduation mark in the Madrid and IALS scale.

Reassessment opportunities

In case of an examination failure in a core courses, the student is allowed one retake. If it is not possible to apply the same modalities of the first examination, the form of retakes shall be organized in mutual negotiation between the Coordinator of the Local Unity of EUPADRA, the instructor and the student.

If the quality of the Project Work or Executive Project Work is not considered sufficient by the Internship Supervisor or the Executive Project Work Supervisor, the Dissertation Committee applies a penalty of 2 points (in the LUISS scale) to the final graduation mark.

If the student fails to deliver the Master Thesis before the deadline and/or if the Master Thesis is not given a sufficient grade, the Scientific Committee could authorize a new submission by December. If the Thesis is not considered sufficient for the second time, the Student shall abandon the Programme.

IX. Internal and external evaluation

The programme is subject to regular internal and external evaluations.

In accordance with art. 2 and 8 of the Consortium Agreement, the external audit shall be ensured by the constant monitoring carried by the Stakeholder Committee.

The Career Development Committee reviews the progress of the Internship Programme.

X. Degrees



UNIVERSITY
OF LONDON

LUISS



UNIVERSIDAD
COMPLUTENSE
MADRID

EUPADRA provides graduates with a Joint Degree from the three institutions. Therefore, the local institutions ensure that each student who has successfully completed his studies under this programme is awarded a Joint Degree. In addition, each student receives a Diploma Supplement in line with the applicable guidelines and academic requirements.

